



**Office of the Commissioner of Income tax
(Admin & Computer Operations)
IIIrd Floor, IT Towers, AC Guards,
Hyderabad - 500 004.**

F. No. CIT (Admin & CO)/DSC/2016-17

Dated: 06.04.2017

To
The Pr.Chief Commissioner of Income Tax,
The Director General of Income Tax (Inv.),
The Chief Commissioner of Income Tax, Vijayawada & Visakhapatnam
All the Pr.Commissioners of Income Tax / Pr.Director of Income Tax (Inv.),
All the Commissioners of Income Tax / Director of Income Tax,
In Andhra Pradesh & Telangana Region.

Sir/Madam,

Sub: Implementation of Digital Signature Certificate under ITBA/HRMS Rescheduled- Reg

Ref: 1. F. No. System/ITBA/Digital Signature/16-17/181 dated 15.03.2017.
2. This Office Letter in F. No. CIT (Admin & CO)/DSC/2016-17 dated: 04.04.2017

With reference to above, this office has received a letter from M/s. Sify Technologies Ltd. stating that the issuing of physical DSC tokens will be possible only from 17.04.2017. Hence in this regard the program has been rescheduled as below :

2. Hence all the officers are requested to attend the session in the below mentioned dates from the corresponding offices along with the following scanned and physical documents to collect the DSC tokens.

1. Photograph (Less than 256Kb)
2. Signature (Less than 256Kb)5n
3. PAN Card (Less than 5Mb)
4. Aadhar Card (Less than 5Mb)
5. Identity Card (Less than 5Mb)

S.No	Officers(ITOs & Above)	Date
1	Pr.CCIT & CCIT, Hyderabad	17.04.2017(F.N.)
2	DGIT(Inv.), DIT(Inv.), Hyderabad	17.04.2017(A.N.)
3	Pr.CIT-1 & CIT(A)-1,2,3,4, Hyderabad	18.04.2017(F.N.)
4	Pr.CIT-2 & CIT(A)-5,6,7,8, Hyderabad	18.04.2017(A.N.)
5	Pr.CIT-3 & CIT(A)-9,10,11,12, Hyderabad	19.04.2017(F.N.)
6	Pr.CIT-4 & CIT(Judicial), CIT(Audit), Hyderabad	19.04.2017(A.N.)
7	Pr.CIT-5 & CIT(IT & TP), Hyderabad	20.04.2017(F.N.)
8	Pr.CIT-6 & CIT(E), ITAT(DR), Hyderabad	20.04.2017(A.N.)
9	Pr.CIT-7 & CIT(Central), Hyderabad	21.04.2017(F.N.)
10	CIT(TDS) Hyd & DIT(I & CI), Hyderabad	21.04.2017(A.N.)
11	CCIT & Pr.CIT Vijayawada	24.04.2017(F.N.)
12	CIT(A) & CIT(TDS) Vijayawada	24.04.2017(A.N.)
13	PrCIT Guntur & CIT(A)-1,2 Guntur	25.04.2017(F.N.)
14	Pr.CIT Kurnool & CIT(A) Kurnool	25.04.2017(A.N.)
15	Pr.CIT Tirupati & CIT(A) Tirupati	26.04.2017(F.N.)
16	CCIT, Pr.CIT-1 & CIT(A)-1 Vishakapatnam	26.04.2017(A.N.)
17	Pr.CIT-2 & CIT(A)-2,3 Vishakapatnam	27.04.2017(F.N.)
18	Pr.CIT & CIT(A) Rajamundry	27.04.2017(A.N.)

3. All the officers are requested to bring Xerox copies of PAN Card, Aadhar Card and Id. cards duly attested by a Gazetted Officer along with RSA token, User Id, password, HRMS password to login to ITBA and upload the documents to get DSC. The physical DSC in the form of token will be handed over to the Officers on that training date itself.

Yours faithfully,

(M. RAVINDRA SAI)

Commissioner of Income Tax
(Admn. & CO), Hyderabad